



11075 S. State Street Ste. #14 Sandy, UT 84070
Phone (801)676-8796 Fax (801)676-8797

PAYMENT POLICIES

Your Responsibilities

- You must **pay for your session at the time of the office visit.** We accept cash, credit cards (VISA, MasterCard), and checks as forms of payment. In the event a personal **check is returned unpaid** from your bank, your account will be charged with a **returned check fee of \$30.00**, and your account will be placed on a “cash only” basis.
- We require you to keep a **credit card** on file so we can collect any No Show or Late Cancellation Fees. During the time you leave a credit card on file, if it expires or otherwise becomes uncollectible, we will expect you to promptly provide a new means of payment. In addition, if a **credit card is declined when ran**, your account will be charged a **declined fee of \$10.00**, and your account will be placed on a “cash only” basis.
- You must cancel any appointment you cannot keep **24 hours in advance** or you will be assessed **the full session rate.** If you **fail to show** for an appointment you will also be assessed **the full session rate. This fee will be billed to your credit card the same day.**

Our Collection Procedures

- **All services must be paid for at the time of your visit.**
- **Financial responsibility of divorced parents will be on the parent who seeks treatment for the child.** Although divorced parents may have a divorce decree that establishes their financial responsibilities, we are not a party to the decree. We require the parent accompanying the minor for treatment to accept primary responsibility for payment. Any responsibility of the other parent, as set forth in the divorce decree, or implied or agreed upon by the parents, will be the responsibility of the parents and we will not be involved.